



**Heritage Village**  
Fort McMurray Heritage Society  
1 Tolen Drive  
Fort McMurray, Alberta T9H 1G7  
Phone: 780-791-7575 Fax: 780-791-5180  
E-mail: [programs@fmheritage.com](mailto:programs@fmheritage.com)



## **Chevron Heritage Village Open Minds Museum School**

### **Philosophy**

Open Minds gives teachers the opportunity to move their classroom to the fascinating community site of Heritage Village for an entire week. In collaboration with the Heritage Village Heritage School coordinator, the teacher designs and implements a cross curriculum study that uses the week at the site as a catalyst for learning. Curriculum expectations are met through meaningful connections to the real world. The incorporation of “experts” also assists in making these connections. Journaling and object based learning are the major focal point of the Open Minds program.

### **Guidelines**

- Chevron Heritage Village Museum School accommodates Grades 2 – 6 classes and has 16-20 weeks of programming available each year from **September - May per school year**.
- All teachers participating in the program will have assistance from the site coordinator in the planning process.
- This site is only able to accommodate **one class of students per week with a maximum of 30 students**.
- **No combining classes!** If your school has more than one class for a specific grade level or split classes and you would like to attend the program, **each teacher must apply**. We will also do our best to accept and accommodate all classes/teacher who are sharing teaching responsibilities.
- French immersion schools are welcome to apply but please note that programming is in English.
- The cost to the schools is **\$850 per 4 day week**. **This includes busing to and from Heritage Village**. If a 5 day is request there will be an extra cost of \$180 due to the expense of the bussing.
- Submit applications **ASAP please**. You will be notified by e-mail when your application has been received by the site. If you do NOT receive a response, please call Tammy at 780-791-7575 Ext # 224.
- Teachers will be notified with an acceptance letter.
- Heritage Village will offer an in-service for participating teachers. This in-service is designed to provide site and program familiarity. These experiences have proven to be exceptionally valuable and well worth the time invested. The date of the in-service is will be announced at a later date through email.
- Teachers are selected on the following basis:
  - Adherence to the above guidelines and dates.
  - Proportional distribution of schools from each school district and independents.
  - Demonstration of congruency with the philosophy of the Open Minds Program as indicated
- Upon acceptance, should the **teacher transfer schools**, the Open Minds week goes with the teacher as long as she has her principal/administrative are in support of it.

### **Expectations**

- Attendance to an information teacher workshop is **mandatory**. The meeting will be announced at a later date and will be emailed to you with more details.
- In collaboration with the site coordinator, we will plan a cross curriculum study for the week and one you can use all year.
- It is beneficial for you to submit a general curriculum web and/or **brief** outline of how you could incorporate your curriculum in the week at Heritage Village Open Minds Heritage School (See next page for more details).

### **How to Apply**

- Fill out the accompanying application form and provide a brief curriculum plan/web summarizing how the week at Heritage Village would assist in your year long teaching plan.

**For more information about this program please contact Tammy Plowman, site coordinator at Heritage Village. Email: [programs@fmheritage.com](mailto:programs@fmheritage.com) or Phone: 780-791-7575 Ext# 224.**



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**Please submit to the Program Coordinator c/o Tammy Plowman, Heritage Village~ 1 Tolen Drive Fort McMurray, AB T9H 1G7; E-mail: programs@fmheritage.com or fax 780-791-5180**

Teacher name(s): \_\_\_\_\_

Principal: \_\_\_\_\_

School: \_\_\_\_\_

School phone: \_\_\_\_\_ School fax: \_\_\_\_\_

School address: \_\_\_\_\_ postal code: \_\_\_\_\_

Email address: (Please indicate an e-mail address that you check regularly)

Fort McMurray Catholic School Board     Fort McMurray Public School Board     Other

Grade Level:  2     3     4     5     6      Number of Students (**one class only per week**) \_\_\_\_\_

**Teaching Plan**

Please include a cover letter introducing yourself and answering the following:

- 1) It is beneficial for you submit a general curriculum web and/or **brief** outline of how you could incorporate your curriculum in the week at Heritage Village Open Minds Museum School. This can include how you could use the resources, exhibits/buildings and “expert” presentations. Please provide a **brief** description of your plans and how you might make connections to a week at Heritage Village in 1-2 pages **maximum. This does not need to be elaborate or overly detailed just a brief summary as we will create a detailed plan together.**
  
- 2) Do you foresee any issues with getting chaperones keeping in mind criminal record check must being place according to School Board Policy (parents, grandparent, school staff...etc.)?

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**\*Please note:** This application is not complete until the above information is submitted with the application form.

For further information contact the Heritage Village Museum School Site Coordinator~ Tammy Plowman at 780-791-7575 Ext # 224 or programs@fmheritage.com

