

Heritage Shipyard School Booking Form 2019/2020

8404 Clearwater Drive Fort McMurray, Alberta T9H 0G2

To book your program at Heritage Shipyard contact the Program Manager at (780)791-7575 Ext# 224 or fax the form below to (780)791-5180 or email your information to programs@fmheritage.com

Self- guided Tour Explore on your own

Adult & Youth (4-18)	\$5 plus GST
Child 3 and Under	FREE

Guided Tour Program

Guided tour entails a selected group of buildings and old fashioned games & activities

Adult & Youth (4-18)	\$6 plus GST
Child 3 and Under	FREE

Age range or grade level of participants	# of participants	# of Adults	Please give a First and second choice of dates and whether you want AM or PM	Guided Tour <u>OR</u> Self-Guided Tour

School Name: _____ Contact Person: _____

Address: _____ Postal Code _____

Phone: _____ School Fax Number: _____

Email: _____

Have you taken part in a tour with the Fort McMurray Heritage Society? Yes _____ No _____

Do any of the participants have special needs of which we should be aware of:

***The ratio expected is 1 adult for every 6 students. Please ensure you have adequate supervision.**

Age or Grade of participants	# of Students	# of Adults	Please give a First and second choice of dates and whether you want AM or PM

Office Use Only: Confirmation Sent: _____ # of Students _____ Cost: \$ _____
 Paid By: Cash ___ Debit/Cheque ___ MC ___ Visa ___ Amex ___ Invoice ___ Attn: _____

****IMPORTANT INFORMATION~ PLEASE READ****

Booking Your Program

General Information

- Bussing is your responsibility to book.
- Bus parking is available on site.
- Visitors must be dressed for the weather conditions.
- Backpacks must be put away while participating in the programs.
- Gift Shop-All students need to be accompanied by an adult to visit the Gift Shop and it must once the program/tour is over.
- No cameras are permitted on site without permission.
- Cell phones must be switched to vibrate or turned off while on site.

Code of Conduct

- Backpacks are not permitted in the buildings/vessels.
- Chewing gum, food or drinks are not permitted!
- Running is not permitted!
- Touching of artifacts is not permitted!
- Please be courteous and respectful to our staff & volunteers.
- Teacher & volunteers are responsible for the behavior of the students. Unruly students will be removed from the area and will be your responsibility.

How to Book Your Programs

- Fill out PAGE 1 of this booking form and fax it to 791-5180, email to programs@fmheritage.com or mail to 1 Tolen Drive, Fort McMurray, AB T9H 1G7. You can call 791-7575 Ext#224 to book but a **booking form is still required.**
- A confirmation emails will be sent once your program/tour time has been booked and booking form is received.
- **We can accommodate 30 students per tour.**
- **Please have them in groups prior to coming. Having your students divided up prior to coming will assist in facilitating a quicker and smoother program for your students!**

We look forward to seeing you soon!

